

**BRIHANMUMBAI MUNICIPAL CORPORATION**  
Central Purchase Department  
566, N.M.Joshi Marg, Byculla (w), Mumbai-400 011.

Ref.- Tender no. CPD/ Dy.Ch.Eng./ 48 / TDR/ AE-1 for 2023-24

**Subject :- Minutes of pre-bid meeting held on 22.02.2024 at 3:30 p.m.**

Pre-bid meeting was arranged on 22.02.2024 at 03.30 p.m. under the chairmanship of Hon. Jt. M.C.(CPD) to discuss the suggestions & finalize the specifications for the tender Supply of Compostable Bags for various hospitals of BMC through e-tender.

Following officers of BMC were present:

1. Jt. M.C. (C.P.D.)
2. Chief Accountant (CPD)
3. Dy. Ch. Eng.(M&E) C.P.D.
4. E.E. (Civil) C.P.D.
5. Assistant Dean (KEM)
6. Assistant Dean (LTMMC)
7. Professor Additional (Dept. of Microbiology) Cooper Hospital
8. Professor Additional (Dept. of Microbiology) KEM Hospital
9. Assistant Professor (LTMMC)
10. Assistant Professor (TNMC & BYL Nair)
11. Account Officer (CPD)

The following manufacturers prospective bidders/representatives were present in meeting,

- |                                      |                                       |                          |
|--------------------------------------|---------------------------------------|--------------------------|
| 1. M/s. Naredra Plastic Pvt. Ltd.    | 2. M/s. Green Maneuver Industries LLP | 3. M/s. Symphony Polymas |
| 4. M/s. Plasto Manufacturing Company | 5. M/s. Greendot Biopacks             | 6. M/s. Saurabh Plasto   |
| 7. M/s. Barnett Polypet Pvt Ltd.     | 8. M/s. Green-on india                | 9. M/s. Tantra Pharma    |
| 10. M/s. Hi-tech international       |                                       |                          |

During the said pre-bid meeting, queries / suggestions received earlier and raised during meeting by prospective bidders were discussed and replied satisfactorily. Accordingly the decisions taken are as follows,

Sr. No.	Tender Clause	Bidder's Suggestion/Queries	Decision taken
<b>M/s. Plasto Manufacturing Company</b>			
1.	<b>Cl. No. 3(B).4 of section 6 Pre-tested sample report</b>	<p><b>a) Pre-tested sample report:</b> - The IS: 17088 stipulates testing of compostable bags to be tested under conditions for 180 days. The testing slots are allotted by CIPET, and the first interim report issued after 90 days, and final analysis report is generated after 180 days. This pre-test as per IS:17088 for samples to be submitted requires a minimum of 90 days for interim report and final analysis report after 180 days. This requires to be exempted since we are CPCB certified compostable manufactures as per IS:17088 and have gone through the process of testing before getting the CPCB CERTIFICATE.</p> <p><b>b) The date of pretesting</b> shall be between the start date of the tender and End date of the tender: This condition difficult since testing period is 180 days as per IS:17088 has explained in above.</p> <p><b>c) Random Checking:</b> We strongly recommend random checking for supplied garbage bags.</p>	Tender Conditions Prevail
2	<b>Item Data Label &amp; Marking Clause n)</b>	<b>Propose Dynamic QR Code:</b> M/s. Plasto Manufacturing Company can provide Dynamic QR Code which can be scan every time to check mentioned details. This technology is associated with Indian Compostable Polymer Association (ICPA). Each bag will have its own dynamic QR code mentioning Bag number, Name of Customer, Batch Number, Date of Manufacturing, Date of Manufacturer, Date of Expiry and all certificates and test reports. There are usually Static QR codes used by manufacturers. With this technology no one can misuse our bags. We take full ownership of our bags. ICPA app is freely available on Android and iPhone store.	<p><b>Tender Condition amended as</b>  “Each &amp; Every Compostable Bags Contain Dynamic QR Code. Dynamic QR Code must contain Date of Manufacturing, Expiry Date, Batch No., Procurement details of Manufacturer of virgin raw material (Imported), with valid CPCB certificate &amp; Unique No.”</p> <p><b>The Changes will be reflected in Corrigendum.</b></p>

Sr. No.	Tender Clause	Bidder's Suggestion/Queries	Decision taken
<b>M/s. Green Maneuver Industries LLP</b>			
1.	<p>Cl. No. 1(d) of section 6  <b>Turnover :-</b> The Average annual turnover of the tenderer (Only Manufacturer) ) for Compostable Bags only <b>during last three financial years (i.e. 2020-21, 2021-22, 2022-23) shall be minimum Rs. 3,89,35,700/-</b> For turnover evidence tenderer in the form of Certificate issued by Auditors of the Firm/ Chartered Accounting Firm/ Chartered Accountant shall be uploaded in support of turnover (PACKET A).</p>	<p>Company Green Maneuver LLP became operational in 21-22. CA certificate for the same is availed from our auditing firm, but the returns for current year will be filed by Sep'24. for F.Y 21-22 turnover was Rs.54.00 Lac, For 22-23 it was Rs.5.98 cr and this Year 23-24 is it Rs.10.19 Cr (till date), this is certified by CA, also can submit GST R1 &amp; GST R3B report. Kindly modify tender document saying turnover will be considered including current Financial Year and concur that we can apply for the tender.</p>	Tender Conditions Prevail
<b>M/s. Narendra Plastic Pvt. Ltd</b>			
1.	<p>Cl. No. 3(B) of section 6 Packet 'B' (Technical Bid): 4) Pre-tested Sample Report  a) The tenderer must test with his own cost and upload the original copy of pre-tested sample report of the "Compostable Bags/ film" as <b>per quick verification test of CPCB</b> and other test as given in testing parameters requirements in Item Data from any one CIPET Lab/Govt. / Govt. approved/CPCB recognized/ Pvt Lab having NABL Accreditation (said material testing should be in NABL Scope) <b>as well as</b> upload the acknowledgement receipt of the "Compostable Bags/film" sample submitted <b>to CIPET labs</b> for testing as per <b>IS/ISO 17088</b></p>	<p>The tenderer must test with his own cost and upload the original copy of pre-tested sample report of the "Compostable Bags/ film" as <b>per quick verification test of CPCB</b> and other test as given in testing parameters requirements in Item Data from any one CIPET Lab/Govt. / Govt. approved/CPCB recognized/ Pvt Lab having NABL Accreditation (said material testing should be in NABL Scope) <b>as well as</b> upload the acknowledgement receipt of the "Compostable Bags/film" sample submitted <b>to CIPET labs</b> for testing as per <b>IS/ISO 17088</b> of proposed bio-medical compostable garbage bags as mentioned in Item data 01-05 (any one)</p>	<p><b>Tender Condition amended as</b>  "The tenderer must test with his own cost and upload the original copy of pre-tested sample report of the "Compostable Bags/ film <b>(for all Items 1 to 5 as per item data)</b>" as per quick verification test of CPCB and other test as given in testing parameters requirements in Item Data from any one CIPET Lab/Govt. / Govt. approved/CPCB recognized/ Pvt Lab having NABL Accreditation (said material testing should be in NABL Scope) as well as upload the acknowledgement receipt of the "Compostable Bags/film" sample <b>(anyone item sample out of 1 to 5 of items in Item data)</b> submitted to CIPET labs for testing as per IS/ISO 17088 or upload pre-tested sample report <b>of anyone item sample from the CIPET Lab</b> as per IS/ISO 17088 (as amended from time-to-time)."  <b>The changes will be reflected in the corrigendum.</b></p>

Sr. No.	Tender Clause	Bidder's Suggestion/Queries	Decision taken
	<p><b>17088</b> or upload pre-tested sample report of the <b>CIPET Lab as per IS/ISO 17088</b> (as amended from time-to-time)</p>		
2.	<p>Cl. No. 3(B) of section 6 Packet 'B' (Technical Bid): 7) Tenderer should upload supporting documents regarding procurement of Raw Material (PLA &amp; PBAT) from Original Manufacturer shall be uploaded in Packet B.</p>	<p>“Since it is not required to share business secrecy documents” as long as Manufacturer is fulfilling Technical Requirements of CIPET Test Report/CPCB Certificate.”</p>	<p>Tender Conditions prevail.</p>
3.	<p>Cl. No.28.13(d) &amp;(e) of section 6 <b>Testing of Supplied samples:</b> <b>13) TESTING PARAMETERS Requirements:</b> (d) Yellow &amp; red compostable bag should withstand 121°C temp. for One hr. (e) Compostable bag should not contain filler, calcium carbonate, lime and calcite material.</p>	<p><b>Point No. 28</b> <b>Sub Point 13(d) &amp; (e) to be removed</b> (d) Yellow &amp; red compostable bag should withstand 121°C temp. for One hr. (e) Compostable bag should not contain filler, calcium carbonate, lime or should not be above 5%</p>	<p>As per user department requirement, Tender Conditions prevail.</p>
<b>Suggestion/Queries raised during meeting</b>			
1	<p>Cl. No.28.13(d) &amp;(e) of section 6 <b>Testing of Supplied samples:</b> 12) Date of expiry should be at least 1 year. The date of manufacturing of Compostable Bags should not be more than 3 months prior to the date of the supply. It's concern user department responsibility to verify the same at the time of supply of material.</p>	<p>As the bag made up of compostable material after 4 to 6 months its degradation starts and therefore, it will not be possible to give expiry guarantee period of one year for the bag. The bag should be sustained for six months from the date of supply. The manufacturer has assured that the shelf life of bags should be 180 days, if the bag is degradable before 180 days the Manufacturer should be responsible and answerable for the same. But after 180 days period Manufacturer will not be responsible.</p>	<p><b>Tender Condition amended as</b> “Date of expiry should be at least 6 Months. The date of manufacturing of Compostable Bags should not be more than 1 months prior to the date of the supply. It's concern user department responsibility to verify the same at the time of supply of material.” <b>The changes will be reflected in the corrigendum.</b></p>

Sr. No.	Tender Clause	Bidder's Suggestion/Queries	Decision taken
2	Cl. No. 3(B) of section 6 Packet 'B' (Technical Bid): 4) Pre-tested Sample Report	<b>Many bidders suggested that the CIPET test report</b> of the "Compostable Bags/film" sample as per <b>IS/ISO 17088 had been issued by CPCB and its validity is long life.</b> So, those who have such report are requested to accept CPCB report without submitting CIPET Test report again while submitting the tender.	Tender Conditions prevail.
3	Cl. No. 3(B) of section 6 Packet 'B' (Technical Bid): 4.b) Pre-tested Sample Report	<b>Please consider the</b> acknowledgement receipt of "Compostable Bags/film" sample submitted to CIPET labs or pre-tested sample report of the CIPET Lab for the Compostable Bags/film" as per IS/ISO 17088 (as amended from time-to-time) from the Previous Tender Start date i.e. 04.11.2023.	<b>Tender Condition amended as</b> The Date of Pretesting sample report of the "Compostable Bags/ film (for all Items 1 to 5 as per item data) as per quick verification test of CPCB and other test in item data, the date of acknowledgement receipt of "Compostable Bags/film (anyone item sample out of 1 to 5 of items in Item data)" sample submitted to CIPET labs or pre-tested sample report of the CIPET Lab for the Compostable Bags/film" (anyone item sample out of 1 to 5 of items in Item data) as per IS/ISO 17088 (as amended from time-to-time) shall be between the Previous Tender Start date i.e. 04.11.2023 and end date of tender" <b>The changes will be reflected in the corrigendum.</b>
4		In case of QR code any software company should be allowed without any obligation to make QR code by a particular Company.	Accepted
5	<b>Cl. No. 3(C) of section 6 Packet - 'C'</b> The BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for that tender. Bidders are allowed to enter the Bidder Name and Values only. <b>** All the documents uploaded in Packet 'A', Packet 'B' &amp; Packet 'C' should be digitally signed.**</b> <b>NOTE 4 :</b> <b>a)While quoting the prices it must be inclusive of all taxes</b>	<b>Regarding rate analysis</b>	<b>Tender Condition amended as</b> "The BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for that tender. Bidders are allowed to enter the Bidder Name and Values only. <b>** All the documents uploaded in Packet 'A', Packet 'B' &amp; Packet 'C' should be digitally signed.**</b> <b>NOTE 4 :</b> <b>a)While quoting the prices it must be inclusive of all taxes like G.S.T. , All Duties, levies, Cess etc. The rate quoted will be taken into consideration for evaluation and price comparisons.</b> <b>b) After opening of Packet C, Unreasonable quote below/above estimate price shall be subject to rate analysis. As proposed procurement is for two years L1 bidder will be required to submit following in support of Low/above bid Cost as per</b>

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	<p><u>like G.S.T. , All Duties, levies, Cess etc. The rate quoted will be taken into consideration for evaluation and price comparisons.</u></p> <p><u>b)While making payment ; the concern BMC Authority will ensure and verify the GST,GSTN,HSN NO. payment receipts conforming the name of the Manufacturer / Supplier and description of the material.</u></p>		<p><u>Annexure 15 (Rate Analysis) enclosed:</u></p> <p><u>1) Cost of raw material, processing cost, labour cost &amp; all other overheads for last two years along with documentary evidences.</u></p> <p><u>2) Anticipated escalation in this cost for coming two years. BMC reserve rights to cancel bid if rate analysis is not found satisfactory.</u></p> <p><u>c)While making payment ; the concern BMC Authority will ensure and verify the GST,GSTN,HSN NO. payment receipts conforming the name of the Manufacturer / Supplier and description of the material.”</u></p> <p><b>The changes will be reflected in the corrigendum.</b></p>
6.	<p><b><u>Section 6: IMPORTANT GENERAL CONDITIONS AND INSTRUCTIONS TO THE TENDERERS</u></b></p> <p><b><u>Clause 3.B (Technical Documents Packet B)</u></b></p> <p><b><u>(4) Pre tested sample report :</u></b></p>	<p>Whether the tender process will be on hold till the submission of pre-tested sample report from the CIPET Lab as per IS/ISO 17088 to BMC or the tender will be processed further?</p>	<p><b><u>Annexure-14 (Undertaking) amended as (To be uploaded in PACKET B )</u></b></p> <p>I/We M/s ..... (Name of Tenderer i.e. Manufacturer)..... for above subject Bid, here by declared that we have submitted the sample of Compostable Bags as per tender technical specification to CIPET Lab for testing as per IS/ISO 17088 and uploaded the receipt of the same in Packet B.</p> <p>I/we further declared that information furnished above is correct. If Pre-tested sample report of CIPET Labs as per IS/ISO 17088 is not submitted to BMC or found non-satisfactory or failed in lab testing, then BMC can reject my bid, can reject supply and can terminate contract and can initiate penal action including blacklisting of our firm.</p> <p><b>Full Signature of the Tenderer/Manufacturer with Official Seal and Address</b></p> <p>(The above undertaking shall be submitted by the bidder and his manufacturer on Rs.200/-stamp paper in packet B)</p> <p><b>The changes will be reflected in the corrigendum.</b></p>

Meeting then concluded with vote of thanks.

Sd/-  
Account Officer (CPD)

Sd/-  
Assistant Professor (TNMC & BYL Nair)

Sd/-  
Assistant Professor (LTMMC)

**Sd/-**  
**Professor Addl (Dept. of Microbiology) KEM Hospital**

**Sd/-**  
**Professor Addl (Dept. of Microbiology) Cooper Hospital**

**Sd/-**  
**Assistant Dean (LTMMC)**

**Sd/-**  
**Assistant Dean (KEM)**

**Sd/-**  
**E.E. (Civil) C.P.D.**

**Sd/-**  
**Dy. Ch. Eng.(M&E) C.P.D.**

**Sd/-**  
**Chief Accountant (CPD)**

**Sd/-**  
**Jt. Municipal Commissioner (CPD)**